

**MINUTES OF DECEMBER 17, 2024  
CITY OF LUMBERTON  
WORKSHOP MEETING**

A Workshop Meeting of the City Council of the City of Lumberton was held at 6:00 p.m. on December 17, 2024, pursuant to notice duly posted according to law. The following members were present:

Don Surratt	-	Mayor
Lynette Barks	-	Councilwoman
Joey Schoen	-	Mayor Pro Tem
Kenneth Wahl	-	Councilman
Kim Cline	-	Councilwoman
David Maniscalco	-	Councilman

And absent:

Dan Bell	-	Councilman
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Also present were City Manager Steve Clark, City Attorney Curtis Soileau, City Secretary Darla Harrington, IDC President Rickey Simmons, and Zoning Clerk Anita Price.

Mayor Surratt called the Meeting to order at 6:20 p.m. noting that a quorum was present, and meeting was duly called and posted in accordance with the Texas Open Meetings Act.

***NEW BUSINESS:***

**1) DISCUSS LEASES FOR NEW CITY BUILDING**

Mayor Surratt called the meeting to order and stated that the purpose of this workshop is to discuss the new City building, its various uses, and the lease agreements pertaining to it.

**Interlocal Cooperation Agreement Between the City of Lumberton and Hardin County:**

City attorney Curtis Soileau produced a preliminary copy of the Interlocal Cooperation Agreement Between the City of Lumberton and Hardin County. He began by explaining that he had included Section 1.07 - The City will coordinate with the County to provide access to the Lumberton Event Center in the event of a public need or public health emergency. This will ensure that the Health Department will be able to utilize a larger portion of the Event Center, if needed, in the event of an emergency. The opportunity is also there if they need to instruct health classes or any health-related functions.

**Lease Agreement Between the City of Lumberton and the Lumberton Chamber of Commerce:**

Mr. Soileau produced a preliminary copy of the lease agreement between the City of Lumberton and the Chamber of Commerce. There was discussion on the terms of the lease, lease amount, and the Rules and Regulations. After much discussion it was decided that the City would lease the space to the Chamber of Commerce for a five-year term for \$500.00 per month, which includes utilities. The security deposit will

be waived. If the Chamber wants to use the Event Center for a function, they will have to enter a rental agreement the same as an individual would.

**Lease Agreement Between the City of Lumberton and the Lumberton Museum:**

Mr. Soileau produced a preliminary copy of the lease agreement between the City of Lumberton and the Lumberton Historical Museum. After discussion, it was decided that the City would lease space to the Museum for a three-year term for \$300.00 per month, which includes utilities. The security deposit will be waived.

**Lumberton Event Center Rental Agreement:**

Mr. Soileau produced a preliminary copy of the Venue Rental Agreement, Alcohol Waiver, Release of Liability, and Indemnity Agreement, and a copy of the Rules and Regulations for Event Center Rental. He went over the Venue Rental Agreement in detail and there was discussion on various items. It was determined that the rates to rent the Event Center were as follows:

Mon – Thursday

\$450.00 - 4 hours

\$1100.00 - 8 hours

\$150.00 for each additional hour thereafter

Friday – Saturday – Sunday

\$1200.00 - 4 hours

\$2200.00 - 8 hours

\$300.00 for each additional hour thereafter

Security Deposit - \$1,000.00

Police security (if needed) - The current rate is \$50.00-75.00 per hour. This rate is subject to change.

**ADJOURNMENT:**

There being no further discussion, Councilwoman Barks made a motion to adjourn the meeting. Mayor Pro Tem Schoen seconded the Motion. Motion passed unanimously with seven (7) for and none (0) against. The meeting was adjourned at 9:50 p.m.

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DON SURRETT  
MAYOR

ATTEST:

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DARLA HARRINGTON  
CITY SECRETARY